${Sender\_Organization}

Geschäftsstelle

${Sender\_Address}

${Sender\_Postcode} ${Sender\_City}

${Sender\_Organization} **${Recipient\_Organization}**

${Recipient\_Name}

${Recipient\_Address}

**${Recipient\_Postcode} ${Recipient\_City}**

Mittwoch, 7. Februar 2018

**Betreff: ${Subject}**

Sehr geehrtes Vereinsmitglied,

${Communication}

Mit freundlichen Grüßen

………………………………………………………….  
 (${Sender\_Name} )